



### Option 1: SaaS - Client purchases JaBCM SaaS for self implementation of project.

1. Client is responsible to design, implement and manage project. **Client should have its own BCM Manager who is already familiar with implementing BCM Projects.**
2. J<sup>a</sup>BA Consultant provides a one-day training on site, to Client's project manager. For locations outside Singapore, Client has to bear the transport and accommodation costs plus 1.2 day travel time incurred by J<sup>a</sup>BA's Consultant.
3. Off-site advice is provided free via telephone, email or Skype during project phase

### Option 2: Consultancy - Client purchases J<sup>a</sup>BCM SaaS with Consultancy Service

1. J<sup>a</sup>BA provides guidance on design, implementation and project management. Client carries out implementation, and J<sup>a</sup>BA Consultant reviews work done at strategic points and give advice, if deemed necessary. **Client should assign the project management to a suitable person who can allocate 50% of his/her time to carry out the project work.**
2. J<sup>a</sup>BA provides five (5) fixed visits to Client, to meet with Client's Management, project manager. J<sup>a</sup>BA shall provide additional three (3) man-days Consultant's support. Any additional service calls on site will be chargeable. However, off-site advice is provided free via telephone, email or Skype during project phase.
3. For locations outside Singapore, Client has to bear transport and accommodation costs plus 1.2 day travel time incurred by J<sup>a</sup>BA's Consultant.
4. When certification is required, J<sup>a</sup>BA Consultants will be present/involved with the certification process by an external auditor.
5. At the time of formalizing the Agreement, the parties may prepare and set the Service to be rendered by J<sup>a</sup>BA.

### Option 3: Project Turn-key – Client leaves project to J<sup>a</sup>BA to implement

1. J<sup>a</sup>BA provides full service - design, project implementation and project management, according to the Project Terms of Reference agreed beforehand with Client. **Client needs to provide a coordinator to assist in J<sup>a</sup>BA's project implementation.**
2. Client is required to provide J<sup>a</sup>BA Consultants the opportunity to interview Client's staff for relevant inputs. Expected time of involvement is 1 day per department per month.
3. J<sup>a</sup>BA provides all consultancy, materials, work and resources to enable the completion of the project. This leads to the delivery of a fully customised BCM system for Client and certified by an independent external BCM Auditor, which will include J<sup>a</sup>BCM software (with BCM data), BCM File, full training of Client's staff to manage/maintain the BCM programme, and testing of BC Plans and rehearsing crisis scenario.
4. For locations outside Singapore, Client has to bear the transport and accommodation costs plus 1.2 day travel time incurred by J<sup>a</sup>BA's Consultant.
5. When certification is required, J<sup>a</sup>BA Consultants will be present/involved with the certification process by an external auditor.